

**Capital Improvement Plan
Fiscal Year 2014-2015 through 2018-2019
Project Description**

I. Requesting Department: Planning and Development

II. Project Title: Dowdy Park Master Plan

III. Project Description:

This project will provide a paid third-party consultant to work with the Dowdy Park planning committee to develop a master plan for the park. Components of the plan should include: recommendations for demolition and addressing any environmental needs; public involvement and prioritization of uses and space allocation; a scaled park design plan; cost estimates, and construction and/or phasing recommendations.

IV. Project Justification: (What need is being met, how does this project address the need?)

This project will provide the information necessary to develop the Dowdy site as a park.

V. What Board Goals Does This Project Meet?

- ☐ Clean/Green Environment
- ☐ Livable Neighborhoods
- ☐ Family Friendly
- ☐ Supportive Infrastructure
- ☐ Choose an item.
- ☐ Choose an item.

VI. Project Location: (Attach a map if applicable)

3005 S. Croatan Highway

VII. Department Priority: (Choose One) Does the requested project:

- | | | |
|--|---|-----------------------------|
| a. Correct an unsatisfactory level of service? | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| b. Maintain a current level of service? | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| c. Increase a level of service? | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |
| d. Represent a "vision"? | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |

VIII. Departmental Rank: (Prioritize your request in relation to other departmental project request)

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IX. Project Alternatives: Do master plan and engineering in-house (this would then have to be managed within current staff resources, which would extend the planning process and impact other work items).

X. Project Dependency: Once developed master plan would be used in grant applications to pursue funding for construction. Plan formats would therefore have to conform to funder requirements (ie the Parks and Recreation Trust Fund has specifications for how recreational elements are shown within a master plan).

XI. Negative Impacts:

XII. Other Considerations: Goal of the planning process is to involve the public with the guidance of the appointed steering committee and will be a requirement within the scope of work.

XIII. Additional Funding Sources:

Are there grants or additional funds which might be used in conjunction with the CIP to fund this project:

Yes ☐ No ☒ If YES, describe: [Click here to enter text.](#)

**CAPITAL IMPROVEMENT PROGRAM
ITEM/PROJECT DESCRIPTION FORM**

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XIV. ESTIMATED COSTS

a. Capital/ One Time Costs	Description of Capital/One Time Costs		Cost
			(Round to Nearest \$)
	Planning, engineering, design with cost estimates	\$	45,000
	Construction costs to be determined and included in future CIP requests		
	TOTAL Capital (One Time Costs)	\$	45,000
b. Continuing Annual Operating Costs	Description of Continuing Annual Operating Costs		
	Costs associated with on-going park development and maintenance would be determined.	\$	
	TOTAL Continuing Annual Operating Costs	\$	

XV. Fiscal Year Requested:
FY 2014-2015

Priority Recommendation: (By CIP Committee)